



Office of Purchasing and Supply Services
Louis Wilson, Sr., Facilities Administration Building
13300 Old Marlboro Pike, Room 20
Upper Marlboro, MD 20772
Tel: 301-952-6560 Fax: 301-952-6605

August 04, 2021

Notice of Award
Extension No. 1

Professional Interpreter Exchange
9101 Cherry Lane, Suite104
Laurel, MD 20708
Telephone: 301.725.3402
Fax: 301.725.3412
Email: linda@pieinc.com

Donna Parks
Telephone: 301.952.6560
Fax: 301.952.6605
Email: Donna.Parks@pgcps.org

SUBJECT: IFB 065-16 Provide Sign Language Interpreting Services

This contract is effective through August 01, 2022.

The Board of Education of Prince George’s County is exercising its option to **RENEW** the current contract for one **(1) additional year** on the above-mentioned IFB. This signed agreement is your consummation of the contract renewal. The terms and conditions set forth in the contract award remain the same.

The intent of the contract and renewal is to provide the Board with an expedited means of procuring supplies and /or services at the lowest cost. This contract is for the convenience of the Board and is considered by the Purchasing Department to be a “Non-Exclusive” use contract. The Board does not guarantee any usage. The Board reserves the right to purchase any item/items listed in the price schedule submitted.

In the event that a new solicitation is issued for these same services this contract renewal will be automatically terminated.

See Contract Pricing Sheet on Page 2

FOR THE BOARD OF EDUCATION OF PRINCE GEORGE’S COUNTY, UPPER MARLBORO, MARYLAND 20772-9983

Keith Stewart

Director of Purchasing & Supply Services

SIGNATURE

TITLE

Keith Stewart

Aug 5, 2021

NAME

DATE

IFB 065-16
Extension No. 1

Contract Pricing Sheet

ITEM	DESCRIPTION	HOURLY RATE	MINIMUM HOURS
1	In-House School Interpreting (typical school day)	\$57.00	3
2	After School Activities (before 3:30)	\$57.00	2
3	After School Activities (after 3:30)	\$65.00	2
4	Staff Meetings/Trainings (before 3:30)	\$62.00	2
5	Staff Meeting /Trainings (after 3:30)	\$67.00	2
6	Parent/Staff Conferences (before 3:30)	\$62.00	2
7	Parent/Staff Conferences (after 3:30)	\$67.00	2
8	Platform Interpreting Sports Events (evening hours)	\$67.00	2
School Board Meetings – 2 Interpreters			
9	1 st Interpreter	\$72.00	2
10	2 nd Interpreter	\$72.00	2
	Requests made with less than 24 hours' notice (no cancellations allowed once filled)	\$72.00	2
Graduation/Theatre Events – 2 Interpreters			
11	1st Interpreter	\$67.00	2
12	2 nd Interpreter	\$67.00	2